

TVCC EVENT REGISTRATION PRICING WORKSHEET FOR TRIP LEADERS

Event: _____

Date: _____

Trip Leader/s: _____

Trip Leader/s Comped: _____

Vendor (1) price w/o tax or tip: \$ _____

Sales Tax*: \$ _____

Tip: \$ _____

Other (parking, valet, etc.): \$ _____

Total: \$ _____

Vendor (2) price w/o tax or tip: \$ _____

Sales Tax*: \$ _____

Tip: \$ _____

Other (parking, valet, etc.): \$ _____

Total: \$ _____

Total expenses: \$ _____

Number of attendees including compensated trip leaders _____

Number of paying attendees: _____

Registration price: \$ _____ (total \$ / number paying)

Registration per person rounded up to nearest \$ _____

All receipts and estimates must itemize sales tax and tip for Florida sales tax reporting. If no sales tax is charged, a vendor quote/receipt stating so is required.

Approval: Copy of form to chewcl1@centurylink.net and jimhartman47@gmail.com

Reimbursements: Send a copy of the form and receipts to Jim Hartman and Carl Chew. Take a cell phone picture of them and send them via email to jimhartman47@gmail.com and to chewcl1@centurylink.net.

For assistance email or call: Carl Chew cell: 215-285-1048 or Jim Hartman cell: 352-250-9031

12/11/2019